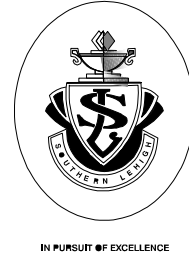


**SOUTHERN LEHIGH SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS MEETING**

**High School Board Room
February 13, 2012
7:30 p.m.
Agenda**



I. OPENING PROCEDURES

- A. *Call to Order*
- B. *Recording of Attendance by the Secretary*
- C. *Pledge of Allegiance*

II. APPROVAL OF MINUTES OF JANUARY 23, 2012

III. VISITORS

Business by visitor(s) will be presented for Board consideration as to agenda placement.

IV. APPROVAL OF CONSENT AGENDA

Consent agenda items are marked with an asterisk throughout the regular agenda and summarized on a separate sheet.

V. CURRICULUM/STUDENTS AND STAFF ACTIVITIES

A. *Student/Staff Activities*

**High SchoolMrs. Christine Siegfried
Middle School.....Dr. Edward Donahue
Intermediate SchoolMr. Sean McGinty
Elementary Schools.....Mrs. Carol Mickley**

B. *Student Trips*

The Administration recommends approval of the following school trips:

***Southern Lehigh Future Business Leaders of America Advisor and Qualifying Student Members* to attend the FBLA State Leadership Conference and Competition, Hershey, PA on April 15, 2012 through April 18, 2012. (V, B)**

C. *Liberty Trails Summer Program*

The Administration recommends approval to schedule the Liberty Trail summer program for June 11 through June 29, 2012. The program will be held at Lower Milford Elementary School. The program will run each day for three weeks. The Liberty Trail program is a summer environmental awareness program for students finishing grades two through five.

D. *2011-2012 Tuition Agreement*

The Administration recommends approval of the 2011-2012 Tuition Agreement for student #200244 to attend a life skills classroom at Quakertown Community School District. (V, D)

VI. BUSINESS AND FINANCE

A. *Accounts Payable*

*The Administration recommends approval of the bills to be paid as of February 13, 2012. (VI, A)

B. *Approval of 2012-2013 Lehigh Carbon Community College*

The Administration recommends approval of the proposed Operating and Capital Budgets for Lehigh Carbon Community College for 2012-2013.

C. *Approval of 2012-2013 Budget for Carbon Lehigh Intermediate Unit #21*

The Administration recommends approval of the proposed General Operating Budget for Carbon Lehigh Intermediate Unit #21 for 2012-2013.

VII. SUPPORT SERVICES

VIII. PERSONNEL

A. *Certificated Staff*1. *Unpaid Leave*

*The Administration recommends approval of unpaid leave of the following staff:

Marilyn Hower, Art Teacher, Joseph P. Liberati Intermediate School, for November 16, 2012

2. *Substitute Teacher*

*The Administration recommends approval of the following Substitute Teacher for the 2011-2012 school year:

Ines Echevarria Elementary Education

Jordan Herman Special Education, Elementary Education

Taryn Kulp Mathematics 7-12, Elementary Education

B. *Noncertificated Staff*1. *Appointment*

*The Administration recommends approval of the following staff: (VIII, B-2)

Joan Decker, 3 hour Cafeteria Worker, Southern Lehigh High School, at an hourly rate of \$14.19, effective February 14, 2012. Ms. Decker will fill the vacant position created by the resignation of *Cathleen Ragsdale*.

Jane Sheats, Cafeteria Monitor (2 days per week), Hopewell Elementary School, at an hourly rate of \$9.45, effective February 16, 2012. This is a shared position and Mrs. Sheats will fill the vacant position created by the resignation of *Cheryl Schaedler*.

Lisa J. Schroy, Cafeteria Monitor (3 days per week), Hopewell Elementary School, at an hourly rate of \$9.45, effective February 14, 2012. This is a shared position and Ms. Schroy will fill the vacant position created by the resignation of *Cheryl Schaedler*.

2. *Unpaid Leave*

*The Administration recommends approval of unpaid leave of the following staff:

Margaret Treacy, Instructional Assistant (3.5 hour), Joseph P. Liberati Intermediate School, for April 5, 9 and 10, 2012.

3. *Intermittent FMLA Leave*

*The Administration recommends approval of Intermittent FMLA Leave of the following staff:

Karen Rabenold, Health Paraprofessional, Liberty Bell Elementary School, beginning February 14, 2012.

4. *Resignation*

*The Administration recommends accepting the resignation of Carol Souilliard, 3 hour Cafeteria worker, Southern Lehigh High School, effective January 30, 2012.

5. *Substitute Support Staff*

*The Administration recommends approval of the following substitute support staff for the 2011-2012 school year:

Theresa Crandall, Substitute Instructional Assistant, at an hourly rate of \$15.31

Ines Echevarria, Substitute Instructional Assistant, at an hourly rate of \$15.31

Jordan Herman, Substitute Instructional Assistant, at an hourly rate of \$15.31

Jane Sheats, Substitute Instructional Assistant, at an hourly rate of \$15.31

Agnes Hacker, Substitute Cafeteria Worker, at an hourly rate of \$8.73

Cynthia Llewellyn, Substitute Cafeteria Monitor, at an hourly rate of \$9.45

Diane Van Arsdale, Substitute Cafeteria Worker, at an hourly rate of \$8.73

Theresa Crandall, Substitute Cafeteria Monitor, at an hourly rate of \$9.45

Theresa Crandall, Substitute Secretary, at an hourly rate of \$14.14

Jane Sheats, Substitute Secretary, at an hourly rate of \$14.14

C. *Extra-Compensatory Positions*

1. *Volunteer Coaching Appointment*

*The Administration recommends approval of the following volunteer coach for the 2011-2012 school year: (VIII, C-1)

Spencer Cameron Baseball

2. *Ancillary Employee*

*The Administration recommends approval of Spencer Cameron, Dance Chaperone, at \$46.62 per event for the 2011-2012 school year.

IX. REPORTS

A. Committee Reports

B. Superintendent's Report... .. Mrs. Christman

C. Facilities Report... .. Mrs. Christman

X. OLD BUSINESS

A. Second and Final Reading of Policy

The Administration recommends a second and final reading of the following policies: (X, A)

#250 Pupils: *Student Recruitment*

#316 Administrative Employees: *Notification of Arrest or Conviction*

#416 Professional Employees: *Notification of Arrest or Conviction*

#516 Classified Employees: *Notification of Arrest or Conviction*

XI. NEW BUSINESS

A. Proposed 2012-2013 District Calendar

The Administration recommends approval of the proposed 2012-2013 School District Calendar. (XI, A)

B. Act 80 Days

The Administration recommends the approval of Act 80 Days for November 12-16, 2012 and March 18-22, 2013 for elementary school conferences, November 13-16, 2012 for middle school conferences, November 15, 2012 for high school conferences and early dismissal on November 2, 2012, January 28, 2013, April 5, 2013 and May 24, 2013 for teacher in-service and half-day early dismissal for students on the last day of school.

C. Official Local School District Holidays

The Administration recommends approval of the attached resolution to identify Official Local School District holidays in accordance with PDE Basic Education Circular (BEC). (XI, C)

D. Superintendent Appointment

The Board will appoint Leah Christman, Acting Superintendent as Superintendent of the School District, for a term beginning immediately and ending June 30, 2015, at a starting annual salary of \$135,000 prorated for the period through June 30, 2012, and subject to annual increase based upon performance beginning July 1, 2012.

XII. COMMUNICATIONS

Letters to the Board are included in the Board materials as they are received in the district.

XIII. FOR INFORMATION ONLY

A. Conference Request

The requests for professional conferences are listed in the Board materials by name, conference, location, dates of absence, and cost. (XIII, A)

B. Curriculum Writing

The curriculum writing agreements are listed in the Board materials by name, elected compensation, amount and anticipated date of completion. (XIII, B)

XIV. VISITORS' COMMENTS

XV. EXECUTIVE SESSION

XVI. OPEN SESSION

XVII. ADJOURNMENT